



## APPLICATION FOR A CREDIT ACCOUNT

PLEASE COMPLETE IN BLOCK CAPITAL LETTERS

Full Trading Name.....

Full Address.....

.....

.....

Post code..... Telephone no.....

Delivery Address if Different From Above

.....

.....

.....

Sales Outlet Type      Retail Premises ☐      Web Sales ☐      Both ☐

Website address: .....

Special Delivery Instructions (if required).....

Number of years in business.....

Please tick the relevant box:

LIMITED COMPANY ☐      PARTNERSHIP ☐      SOLE TRADER ☐

If a Limited Company:    Registered no.....

If a Partnership or Sole Trader – name & private address of all the partners / sole trader

1).....

.....

2).....

.....

If you have Instagram or Facebook please provide details below (Optional)

Instagram ..... Facebook .....

Main contact for buying or manager

Mr / Mrs / Miss / Other..... First Name .....

Surname..... Direct Phone.....

E:mail.....

Please provide contact details for two trade references:

1).....

.....

Postcode.....Tel no.....

2).....

.....

Postcode.....Tel no.....

We will apply to the companies that you have provided to us for a reference for your business and obtain a credit report that will be the basis of our decision to agree credit facilities for your business.

**Person to contact for the payment of invoices:**

We prefer to send invoices and statements via e-mail if this is suitable for you please tick the following boxes

Invoices ☐ Statements ☐

Full Name (Incl Title) .....

Tel No and extension..... E mail.....

Credit limit applied for £.....

Part Orders Accepted Yes / No

P O Number Required Yes / No

Back Orders Accepted Yes / No

From time to time we may contact you with information regarding events, and offers that we think may be of interest to you. Please confirm below if and how you would like to receive this information.

E-Mail Yes ☐ No ☐

Post Yes ☐ No ☐

Phone Yes ☐ No ☐

We would also like to send you a monthly newsletter to keep you informed on new products and other Tor news. Please confirm below if you would like to be entered onto the mailing list and provide the best e-mail address to send the newsletter to.

Monthly Newsletter No ☐ Yes ☐ E mail.....

**PLEASE COMPLETE THE FORM IN FULL AS FAILURE TO DO SO MAY RESULT IN THE  
DELAY OF CREDIT FACILITIES BEING APPROVED.**

**I/We certify that to the best of my/our knowledge the information given overleaf is correct and that we agree to pay this account in accordance with the terms and conditions listed below. I/ we also confirm that we have read and understood Tor Imports Ltd privacy Policy.**

Signed..... Print name.....

Position..... Date.....

Signed..... Print name.....

Position..... Date.....

- a) That the maximum amount of credit granted at any time will be amount confirmed to the customer. This amount may be varied from time to time by Tor Imports Limited hereinafter called the Company.
- b) That within such limit the account may be used for all services provided by the Company on credit terms.
- c) Terms of settlement are strictly 30 days from date of invoice. Late payments may affect your credit rating.
- d) The Company reserves the right to withdraw credit facilities if payment is not received in accordance with condition c) above.
- e) That in the event of credit facilities being withdrawn due to late payment, other transactions will only be made on a cash sale basis provided the overdue account is settled promptly.
- f) The Company reserves the right to charge interest on overdue accounts at the rate of 3% above the current official bank rate.
- g) In the event of any statement of information provided being found to be untrue, credit facilities will be withdrawn.
- h) The goods remain the property of Tor Imports Limited until they are fully paid for
- i) If you are a Partner in an unincorporated Partnership or an unincorporated Sole Trader your data will be transferred to our financiers for the purpose of providing finance. Their details are available upon request

When completed please return to:

Tor Imports Ltd  
The Old Quarry  
Caton Cross  
Ashburton  
Devon  
TQ13 7LH

A PDF format file can be e-mailed to [accounts@tor-imports.co.uk](mailto:accounts@tor-imports.co.uk)

Telephone: 01626 821990

Registered in England No. 6382333

**INTERNAL USE ONLY**

Account opened..... Authorised.....

Account code..... Credit Agreed.....

Sales Executive.....

## **TOR IMPORTS LTD PRIVACY POLICY**

### **GENERAL**

This privacy notice sets out how Tor Imports Ltd processes data, whether on individuals or companies. Where the data is held on individuals, this document also sets out the rights of those individuals in respect of that personal data.

### **WHO WE ARE**

Tor Imports Ltd is an importer and distributor of New World Cigars and other smoking products. We only supply the trade and do not supply the end consumer.

### **THE DATA WE HOLD**

On completing the credit application form you are authorising Tor Imports Ltd to hold that data about yourself and company details. This will include personal details if you are a sole trader. This data will only be held as long as legally necessary. Once this time has elapsed your data will be destroyed in accordance with the GDPR May 2018 regulations.

### **HOW WE USE YOUR DATA**

Your details will be passed on to our financiers and credit agencies in the legitimate interest for Tor Imports to continue trading with you. We may also use your data to contact you with regards to events and offers we may consider to be of interest to you. You have the right to unsubscribe and/or manage preferences by e-mailing [enquiries@tor-imports.co.uk](mailto:enquiries@tor-imports.co.uk).

### **NEWSLETTER**

- We do not share our mailing list with any other companies
- Our Newsletter is delivered periodically and is only delivered from a Tor-Imports email address.
- Where an e-mail address has been provided for inclusion onto our mailing list we deem that the recipient has provided consent to receiving information from our company.
- You can unsubscribe from our newsletter mailing list simply by e-mailing [enquiries@tor-imports.co.uk](mailto:enquiries@tor-imports.co.uk) with unsubscribe in the subject title.

### **INDIVIDUAL RIGHTS**

Under the GDPR Act 2018, you have rights as an individual which you can exercise in relation to the information we hold about you. Individuals who wish to find out what information we hold on them can do so by making a “subject access request”. If we hold information about you we will:

- Provide a description of the information held;
- Let you know why we are holding it;
- Tell you who it may be disclosed to and why;
- Let you have a copy of the information in an intelligible form.

To make a request for information please do so in writing to Tor Imports Ltd, The Old Quarry, Caton Cross Ashburton, TQ13 7LH. Please allow 21 days for a reply.